



## PORTFOLIO

The portfolio should showcase 5–7 projects of the applicant's choosing. All in all, one project should cover 1–3 pages of the portfolio. The application must not include student projects. The portfolio must demonstrate that the applicant can work independently and creatively on a wide range of design projects and implementations and is able to produce the professional materials and documentation required for the projects. The membership application portfolio is not a presentation for clients. This is an application, not a sales presentation.

## PRESENTATION TEXTS FOR THE PORTFOLIO

The text materials must illustrate the applicant's role and share of the project and the ratio between independent and instructed work.

The caption should explain the applicant's share of the design work. The text section is expected to be short and to the point and focus on factual information regarding each project (rather than inspirational descriptions). The portfolio may include other materials, such as the head designer's work when it is essential to understanding the project as a whole (for example, façade drawings, 3D modelling, floor plans). In such a case, the name of the designer of these sections must always be mentioned.

## PORTFOLIO IMAGES

The image materials must illustrate the applicant's role and share of the project and the ratio between independent and instructed work.

- projections, drawings, detail images with explanatory text (ca. 1/2 of the portfolio)
- photographs and modelling of the object/site (ca. 1/4 of portfolio)
- floorplans, furniture drawings, detail drawings (ca. 1/4 portfolio)

A short description of each assignment/project:

- town or city district
- the architect of the building and the year of design
- the architectural style the building represents
- client
- the designer's role and contribution to the project: in an employment relationship name of the agency / duties as an entrepreneur or freelancer / duties

A detail drawing if the nature of the project demands it or if there is room in the presentation for extra material.

## OTHER DESIGNERS' MATERIALS

If there is no site material from other designers available, the designer must use their own design materials to illustrate how the designed space is connected to the wider context, i.e. the building's overall architecture, the surrounding environment, and analyse the relationship of the design and the public space and/or urban space around it.

## FURNITURE

If the project in question is a furniture and/or object design project, apply the attached material accordingly.

## OTHER THAN INTERIOR ARCHITECT PORTFOLIO

If the applicant's duties are mostly other than actual design work and the portfolio does not include a sufficient number of design projects, the applicant's competence must be demonstrated in some other way that includes a description of their duties and their role in the showcased projects.